

Standing Committee on Evaluation and Accountability (SCOEA)

2002 ANNUAL REPORT

May 2001 – May 2002

SCOEA

STANDING COMMITTEE ON EVALUATION + ACCOUNTABILITY

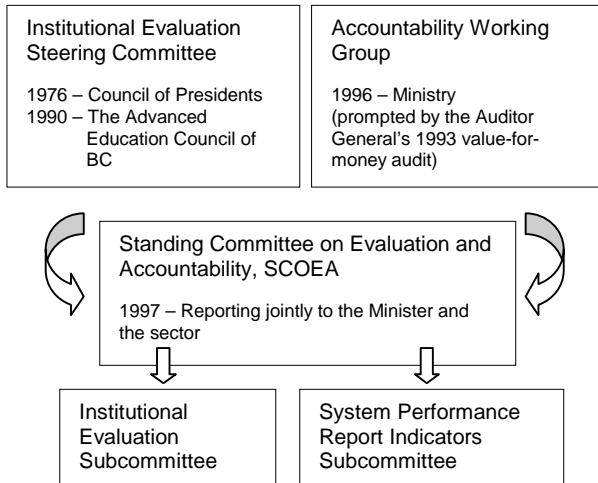
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INTRODUCTION

This is the third annual report of the Standing Committee on Evaluation and Accountability (SCOEA), a provincial committee established in 1997 by the Ministry responsible for post secondary education to respond to the college sector's goal of Accountability.

The SCOEA grew out of two earlier committees: the Institutional Evaluation Steering Committee and the Accountability Working Group.

THE EVOLUTION OF SCOEA



MANDATE

To act as a Standing Committee with joint reporting responsibility to the Boards of the colleges, university colleges, institutes and agencies of BC and to the Ministry of Advanced Education.

The Standing Committee on Evaluation and Accountability (SCOEA) will provide recommendations and assistance to

- Boards in discharging their responsibilities for institutional evaluation and accountability, and
- The Minister in discharging responsibility for system accountability and performance reporting.

SCOEA ACCOMPLISHMENTS & INITIATIVES in 2001 - 2002

- Organized its annual workshop on a topic related to accountability or evaluation. At the November 2001 workshop seven presenters from colleges in British Columbia, presented segments of the

workshop on Strategic Planning and Governance Evaluation.

- Revised the design and implementation of the new *Institutional Evaluation Framework* following its third pilot at Kwantlen University College in spring 2001 and External Validation in November 2001. Continued to promote use of the Annual Review and In-depth Evaluation components of the *Framework* throughout the sector.
- Promoted use of the revised *Glossary of Evaluation and Accountability Terms (2001)*.
- Reviewed its Tasks and Responsibilities and Membership Terms.
- Oversaw the preparation and distribution of the 1999 *Performance Report* for British Columbia's College, Institute and Agency System. This report was published as an electronic document in February 2002.
- Developed a new process for getting nominations to SCOEA from Governors following the dissolution of AECBC Council of Governors; nominations are sent from the Council of Presidents and from the University College Consortium.

SCOEA COMMUNICATIONS

Reports

- Compiled and distributed the updated *Institutional Evaluation Framework* documents.

Presentations

Gave presentations about BC's college, institute and agency system's accountability processes to

- 67 members of the postsecondary system attending the Strategic Planning and Governance Evaluation in the New Institutional Evaluation Framework Workshop, Vancouver, November 2001.
- The Select Standing Committee on Education, December 2001.
- Performance Funding Conference, South Carolina, February 2002.

Website

Established the SCOEA website: www.scoea.bc.ca.

The Website consists of information about the Standing Committee on Evaluation and Accountability (SCOEA), the Institutional Evaluation Subcommittee (IE) and the System Performance Report Indicators Subcommittee (SPRI).

Each committee has its own designated page. Meeting minutes from all committees are published on the website. The Annual Reports, the Glossary, Terms of Reference, information about events (the SCOEA workshop), the background of SCOEA, Internet resources and related articles and links to websites are posted on the SCOEA web page. The Institutional Evaluation page has some of the Framework documents. The System Performance Indicator page has links to the Performance Measurement reports.

SCOEA MEETINGS

SCOEA met four times in 2001-2002: June 2001, September 2001, November 2001 and March 2002. SCOEA is chaired by Dr. Terry Weninger, President, College of New Caledonia.

TASKS & RESPONSIBILITIES

The tasks of the Standing Committee are to provide recommendations to, and assist institutional Boards and the Ministry respectively in all relevant matters concerning institutional evaluation and accountability and system-wide performance measurement and accountability. More specifically, the Standing Committee will:

Develop, adopt and maintain a glossary of terms related to evaluation, accountability and performance measures as they apply to the BC college, institute and agency system;

Provide recommendations and assistance in the development, maintenance and refinement of the college, institute and agency sector's performance accountability processes;

Provide recommendations and assistance in the development, production and refinement of the college, university college, institute and agency system's annual performance measurement report;

Provide recommendations and assistance in the integration and alignment of institutional evaluation and accountability processes with the system-wide accountability processes while respecting the unique aspects of the mission and mandate of each institution;

Provide information to the Ministry regarding the achievement, and appropriateness, of the objectives outlined in the strategic plan *Charting a New Course*

Establish ad-hoc project teams to perform research and propose resolutions to issues related to the Standing Committee's mandate;

Prepare and submit an annual budget request to the Ministry.

SCOEA ADMINISTRATION AND FUNDING

Administration and staff support for the Standing Committee on Evaluation and Accountability is provided by Magnolia Evaluation and Research Services. Funding for SCOEA's operation comes from the Ministry of Advanced Education.

LEGISLATION RELATED TO ACCOUNTABILITY

Three sections of the *College and Institute Act* (December 1998) relate to evaluation and accountability:

- 63. An institution must plan for and evaluate its programs and operations on an ongoing basis and, on the request of the minister, must report on these matters in a form the minister directs.
- 14.1 (1) An education council must advise the board, and the board must seek advice from the education council, on the development of educational policy for the following matters;
 - (f) evaluation of programs and educational services
- 12. (1) A board shall
 - (a) manage, administer and direct the affairs of the institution

ALIGNMENT WITH MINISTRY GOALS

The work of SCOEA is developing evaluation and accountability mechanisms for the public college sector. This work is aligned with two of the Ministry of Advanced Education's Goals defined in the Ministry's Service Plan 2002 – 2005 (February 2002):

- Goal 1: A Top-Notch Post Secondary Education System, and
- Goal 3: Responsive and Effective Management.

SCOEA'S MEMBERSHIP

Terms of Office

Members are appointed to serve a minimum of one year, preferably a two-year term, with a maximum of six

years with the exception of Ministry representatives who are appointed with no set term length.

Committee Composition:

SCOEA is comprised as follows:

Students	2
Faculty	3
Support Staff	2
Education Councils	2
Ministry	3
Governors	2
Institutional Managers & Administrators	3

(Note: one of the Ministry representatives is from ITAC)

INDIVIDUALS WHO SERVED ON THE STANDING COMMITTEE IN 2001- 2002

Institutions

- John Birnie, Northern Lights College (from August 2001)
- Jim Cooke, Dean, Capilano College
- Larry Dickerson, Education Council, Selkirk College (until June 2002)
- Doug Fletcher, Faculty, Kwantlen University College
- David Frampton, Faculty, Camosun College
- Jim Johnson, Faculty, Okanagan University College (until April 2002)
- Bill Mikaloff, Support Staff, Northwest Community College
- Penny Parry, Board of Governors, Douglas College (until April 2002)
- Geoffrey Rosen, Canadian Federation of Students
- Robin Russell, CoEdCo, Kwantlen University College (from August 2001)
- Zena Seldon, Education Council, University College of the Cariboo (until September 2001)
- Maureen Shaw, CIEA, (from August 2001)
- Max Sternberg, Support, Camosun College
- Anita Zaenker, Canadian Federation of Students (from August 2001)
- Terry Weninger, CEO, College of New Caledonia
- Ian Wickett, Board of Governors, Okanagan University College (until August 2001)

Government

- Harry Hitchman, AVED (from September, 2001)
- Rod Macdonald, AVED
- Bill Walters, ITAC

Institutional Evaluation Subcommittee

SCOEA has appointed a subcommittee to implement, monitor and maintain policies and procedures that govern the Institutional Evaluation process, and propose revisions of these to SCOEA.

The Institutional Evaluation subcommittee met five times in 2001 – 2002.

In 2001-2002 the Institutional Evaluation Subcommittee has been chaired by Jim Cooke (SCOEA) and comprises

- Jean Cockburn, Douglas College (until March 2002)
- Eric Davis, University College of the Fraser Valley
- Deanna Douglas, Langara College
- Linda Kaivanto, AVED
- Bill Mikaloff, Northwest College (SCOEA) (until March 2002)
- Kevin Perrault, AVED (from November 2001)
- Alastair Watt, University College of the Cariboo (until March 2002)
- Kathy Plett, College of New Caledonia (from March 2002)
- Bob Cowin, Douglas College (from March 2002)
- Doug Fletcher, Kwantlen University College (from March 2002)

System Performance Report

Indicators Subcommittee

This subcommittee has responsibility to recommend annually to SCOEA which performance indicators, based on the system's strategic plan, *Charting a New Course* should be adopted. The System Performance Indicator Report Subcommittee met three times in 2001 – 2002.

In 2001-2002 the Subcommittee has been co-chaired by Rod Church (Malaspina), Harry Hitchman (AVED) & Kevin Perrault (AVED), with the following members:

- Michael Bennett, AVED
- Jim Cowan, ITAC
- Lisa Domae, North Island College
- Doug Fletcher, Kwantlen University College (from November 2001)
- Martin Gerson, Langara
- Harry Hitchman, AVED
- Jim Johnson, Okanagan University College, SCOEA (until April 2002)
- Louise Krohn, Justice Institute
- Karen Maynes, Douglas College (from March 2002)
- Zena Seldon, University College of the Cariboo (from November 2001)
- John Wertschek, Emily Carr (until November 2001)
- Norah Andrew, Fraser Valley (until November 2001)

The Chair of SCOEA, Terry Weninger, is an *ex officio* member of both subcommittees.